

**Rushville**  
**First United Methodist Church**  
**2015 Committee & Ministry**  
**Leadership Listing**

## **Church Council (Administrative Board)**

Cheri Baker - Chair

Lisa Adams - Board Secretary

Rev. Grant Armstrong - Pastor

Teresa Boyd - Ex Officio (staff secretary)

Christie Cox - SPPRC

Jennifer Davidson - Sunday School

Kara Henninger - Finance

Joan Woodworth & Cindy Henninger - Memorials

Bob Walker - Trustees

Marian Kindhart - UMW

Cara Kirkham - Treasurer

Cathy Wilson - Lay Leader

Mark Ross - Worship

Diane Settles - PreSchool

Judy Quillen - Snacks for Students

Sally Poltawsky - *At Large*

Lay Representatives to Annual Conference -

\_\_\_\_\_ (for new 2016 quadrennium)

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### **243.3.**

Members of the church council or alternative structure shall be persons of genuine Christian character who love the church, are morally disciplined, are committed to the mandate of inclusiveness in the life of the church, are loyal to the ethical standards of The United Methodist Church set forth in the Social Principles, and are competent to administer its affairs. It shall include youth and young adult members chosen according to the same standards as adults. All persons with vote shall be members of the local church, except where central conference legislation provides otherwise. The pastor shall be the administrative officer and,

as such, shall be an ex officio member of all conferences, boards, councils, commissions, committees, and task forces, unless otherwise restricted by the Discipline.

### **251.3.**

The church council chairperson shall be elected by the charge conference annually and shall have the following responsibilities: a) leading the council in fulfilling its responsibilities (see ¶ 249 ); b) preparing and communicating the agenda of the council meetings in consultation with the pastor(s), lay leader, and other appropriate persons; c) reviewing and assigning responsibility for the implementation of actions taken by the council; d) communicating with members of the council and others as appropriate to permit informed action at council meetings; e) coordinating the various activities of the council; f) providing the initiative and leadership for the council as it does the planning, establishing of objectives and goals, and evaluating; g) participating in leadership training programs as offered by the annual conference and/ or district. The church council chairperson shall be entitled to attend meetings of all boards and committees of the church unless specifically limited by the Book of Discipline. The chairperson is encouraged to attend annual conference.

### **252.5.**

Membership—The charge conference will determine the size of the church council. Members of the church council shall be involved in the mission and ministry of the congregation as defined in ¶ 252.2 . The membership of the council may consist of as few as eleven persons or as many as the charge conference deems appropriate. The council shall

include persons who represent the program ministries of the church as outlined in ¶ 243 .

The membership shall include but not be limited to the following:

- a) the chairperson of the church council;
- b) the lay leader;
- c) the chairperson and/ or a representative of the pastor-parish relations committee;
- d) the chairperson and/ or a representative of the committee on finance;
- e) the chairperson and/ or a representative of the board of trustees;
- f) the church treasurer;
- g) a lay member to annual conference;
- h) the president and/ or a representative of the United Methodist Men;
- i) the president and/ or a representative of the United Methodist Women;
- j) a young adult representative
- k) a representative of the United Methodist Youth;
- l) the pastor(s).

## **251.2.**

The lay member( s) of the annual conference and alternates shall be elected annually or quadrennially as the annual conference directs. If the charge's lay representative to the annual conference shall cease to be a member of the charge or shall for any reason fail to serve, an alternate member in the order of election shall serve in place. Both the lay members and the alternates shall have been professing members in good standing of The United Methodist Church for at least two years and shall have been active participants

for at least four years next preceding their election (see ¶ 32), except in a newly organized church, which shall have the privilege of representation at the annual conference session. No local pastor shall be eligible as a lay member or alternate. 8 United Methodist churches that become part of an ecumenical shared ministry shall not be deprived of their right of representation by a lay member in the annual conference. The lay member(s) of the annual conference, along with the pastor, shall serve as an interpreter of the actions of the annual conference session. These persons shall report to the local church council on actions of the annual conference as soon as possible, but not later than three months after the close of the conference.

### **Helpful Web Resource**

<http://www.gbod.org/leadership-resources/local-church-office-r-job-descriptions>

## Finance Committee -

2015	2016	2017
Jim Moore	Don Goldsborough	Kathy Billingsley
Tami Zeeck	Cheryl Utter	Cara Henninger*
Allen Tippey	Wanieta Ament	Eric Ewing

\*Chair

Ex Officio Staff Treasurer - Cara Kirkham

### **258.4.**

There shall be a committee on finance, elected annually by the charge conference upon recommendation by the committee on nominations and leadership development or from the floor, composed of the chairperson; the pastor(s); a lay member of the annual conference; the chairperson of the church council; the chairperson or representative of the committee on pastor-parish relations; a representative of the trustees to be selected by the trustees; the chairperson of the ministry group on stewardship; the lay leader; the financial secretary; the treasurer; the church business administrator; and other members to be added as the charge conference may determine. It is recommended that the chairperson of the committee on finance shall be a member of the church council. The financial secretary, treasurer, and church business administrator, if paid employees, shall be members without vote. The positions of treasurer and financial secretary should not be combined and held by one person, and the persons holding these two positions should not be immediate family members.

## **2014-2015 Stewardship Subcommittee Task Force\***

\*Where there is no stewardship ministry area, stewardship shall be the responsibility of a subgroup of the committee on finance or shall be assigned to a task group that shall report to the church council. (from ¶ 259.4)

## Trustees Committee -

2015	2016	2017
Jim Breedlove		Dan Adams
Rob Bartlett	Chris Utter	Cathy Spencer
LouAnn Winston	Kay Simpson	Bob Walker

\*Chair

Ex-Officio Secretary - Teresa Boyd

¶ **2525.** Local Church Board of Trustees' Qualifications—In each pastoral charge consisting of one local church, there shall be a board of trustees, consisting of not fewer than three nor more than nine persons, and it is recommended that at least one-third be laywomen and that at least one-third be laymen. The trustees shall be of legal age as determined by law, and at least two-thirds shall be professing members of The United Methodist Church (see ¶¶ 258.1, .3 ; 2530 ). No pastor is a voting member of the board of trustees unless elected as a member.

¶ **2526.** Local Church Board of Trustees' Election—The members of the board of trustees shall be divided into three classes, and each class shall as nearly as possible consist of an equal number of members. At the charge conference, on recommendation by the committee on nominations and leadership development or from the floor, it shall elect, to take office at the beginning of the ensuing calendar year or at such other times as the charge or church conference may set, to serve for a term of three years or until their successors have been duly elected and qualified, the required number of trustees to succeed those of the class



whose terms then expire; provided, however, that nothing herein shall be construed to prevent the election of a trustee to self-succession. 7 The charge conference may assign the responsibility for electing trustees to a church conference.

## Staff/Pastor-Parish Relations Committee -

2015	2016	2017
Christie Cox*	Barb Hardy	Dan Wise
Jody Worthington	Ron Busby	Sally Trone
Laura Moore	Alan Acheson	Austi Emerick

\*Chair

### 258.2.

a) The committee shall be composed of not fewer than five nor more than nine persons representative of the total charge. One of the members shall be a young adult and one member may be a youth. In addition, the lay leader and a lay member of the annual conference shall be members. No staff member or immediate family member of a pastor or staff member may serve on the committee. Only one person from an immediate family residing in the same household shall serve on the committee.

b) In order to secure experience and stability, the membership shall be divided into three classes, one of which shall be elected each year for a three-year term. The lay member of the annual conference and the lay leader are exempt from the three-year term. To begin the process of rotation where such a process has not been in place, on the first year one class shall be elected for one year, one class for two years, and one class for three years. Members of the committee shall be able to succeed themselves for one three-year term. When vacancies occur during the year, nominees shall be elected at the church council (or alternative church structure).

## Committee on Lay Leadership -

2015	2016	2017
Chase Worthington	Crystal Bartlett	Tracy Allen
Chris Utter	Keely Acheson	Ron Shepherd
Jim Peterman		Mary Sue Merritt

Chaired by pastor

**Lay Leader** - Cathy Wilson (Started 2013 - Class of 2016)

### 258.1.

**c)** This committee is to be composed of not more than nine persons, in addition to the pastor and the lay leader. At least one young adult elected by the charge conference shall serve as a member of the committee. One or more members elected by the charge conference may be youth. The pastor shall be the chairperson . A layperson elected by the committee on nominations and leadership development shall serve as the vice chairperson of the committee.

**d)** In order to secure experience and stability, the membership shall be divided into three classes, one of which shall be elected each year for a three-year term. To begin the process of rotation where such has not been in place, in the first year, one class shall be elected for one year, one class for two years, and one class for three years. Each year's new class, and vacancies at the time of charge conference, shall be elected from nominees, from the floor of the charge conference and/ or through the recommendation of the committee on nominations and leadership development. Retiring members of the committee shall not succeed themselves. Only one person from an immediate family residing in the same household shall serve on the

committee. When vacancies occur during the year, nominees shall be elected by the church council, or alternative church structure, with the permission of the district superintendent.

## Worship Committee

Mark Ross*	Jim Tyson	Kay Divan
Dianne Klitz	Sheila Burton	Cheryl Smith
Sylvia Herr		

\* Chair

## Preschool Board -

<b>2016</b>	<b>2017</b>	<b>2018</b>
Gary Hannant	Diane Settles*	Michel DeMoss
Niki Wise	Leland Hardy	Ruth Phillips

\*Chair

Ex-Officio Parent Member -

## Building Exploratory Task Force

Cheryl Smith	Christie Cox	Charley Burton
Sally Trone	Mark Tyson	Don Goldsborough - Finance
Rob Bartlett - Trustees		

Pastor Ex-Officio: Grant Armstrong

Explore needs and priorities based on mission of church. Not a design or detail committee, but a feasibility committee to determine the wisdom of advancing a vision for building. Reports monthly to Ad Board / Church Council. Expected outcome: Recommendation to Ad Board in 6 months (May) concerning whether or not to advance, and the priority missional need of building. Meetings will be calendared with the church office.

## **Ad Hoc Ministry Team Leaders**

Parsonage Committee - Cathy Teel & Barb Hardy

Sunday School - Jen Davidson

UMW Chair - Marian Kindhart

Snacks for Students - Judy Quillen & Christie Cox

Visitation Team - Sarah Duncan